

ROBERT E. GANDIN, D.D.S. INC.

General and Cosmetic Dentistry

450 North Bedford Drive, Suite 300, Beverly Hills, CA 90210

APPOINTMENTS: Your appointments are reserved especially for you. Therefore, on the day of your appointment, we expect you to arrive on time. If you cannot make the appointment, we require a minimum of 24 hours notice so that we may schedule another patient. A minimum charge will be made for all appointments missed without prior notification of 24 hours.

INSURANCE: To avoid misunderstanding regarding your dental insurance, we wish our patients to know that all professional services rendered are charged directly to the patient and that patients are personally responsible for payment of fees. We do not render our services on the basis that insurance companies will pay all our fees. We will prepare necessary forms or reports to help you obtain your benefits from insurance companies. However, full (or partial) payment of the bill is necessary before submitting forms for payment. If only partial payment is made, insurance benefits must be assigned to the attending dentist.

FINANCIAL ARRANGEMENTS: Fees for treatment rendered are due in full at the completion of the appointment unless prior arrangements have been made. The office limits all accounts to 30 days without a late payment charge of 1.5% (18% APR). This charge will be placed on all past due accounts. American Express, Visa or Mastercard may be used as well as checks and cash.

DENTAL PRODUCTS: No refunds are allowed on any products sold here.

It is a pleasure to serve your dental needs and discuss all treatment with you. We are pleased you have chosen to place the care of your dental health with us. Be assured that the most thorough, conscientious service will be dedicated to this trust. All facilities and personnel of this office are expressly here to serve you and your health.

Signature _____ Date _____